9 October 2019

Dear Parent/Carer,

The first Year 6 Transfer Day takes place on **Wednesday 23 October** at Bartholomew School, in the Sports Hall. There are 3 Transfer Days throughout the year, when all of the Year 6 pupils from the feeder primary schools, and those joining Bartholomew from out of catchment, meet together to spend the day doing various activities. The aim of these days is for the pupils to familiarise themselves with Bartholomew School and to spend time with their future peers. In the past we have had a very positive response to the day, with many of the pupils making lots of new friends and gaining self-confidence.

**Plan for the day**

The proposed plan is for the Year 6 students to arrive at Bartholomew by 9.45am. They should go to their primary school as normal and transport will be arranged from there. The day will be spent taking part in numerous activities in mixed school groups organised by the Sports Leaders and overseen by Mrs Clements-Foster, Miss Walton and myself.

**Transport**

**Hanborough Manor and Freeland**: I have organised a coach to collect and return pupils from Hanborough Manor (9.10 am) and Freeland (9.20 am) schools. At the end of the day, the coach will leave Bartholomew at approximately 2.00 pm. **Standlake** (9.10 am), **Stanton Harcourt** (9.20 am) and **Cassington** (9.30 am): A coach will collect pupils from each primary school and then also leave Bartholomew at approximately 2.00 pm. **Eynsham**: Pupils should walk up from Eynsham Primary School to Bartholomew School with staff for 9.30 am, then be escorted back at 2.10 pm. There are many Sports Leaders who would be very willing to help you walk the children to and from the school.

**What the pupils will need**

If pupils could be dressed in sports wear this will probably be the most comfortable option for them. They should also bring a packed lunch, and enough drink for the day. Please encourage them to dress in warm clothes and if possible bring a change of clothes in case they get wet.

If you have any questions, please contact the main reception on 01865 881430 or you can email me directly at nbex4785@bartholomew.oxon.sch.uk

I look forward to meeting all the Year 6 pupils on Wednesday 23 October and wish them an enjoyable day.

Yours sincerely,

Mrs Bexon

Senior Pastoral Leader/Head of Year 7

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**PERMISSION SLIP - Please return this slip to your child’s Year 6 Teacher.**

I give permission for my child (Name) …………………………………………… to attend the Year 6 Transfer Day at Bartholomew School, in the Sports Hall, on Wednesday 23 October 2019

Name of child’s Primary School: …………………………………………………………………………………..

Contact Telephone Number:………………………………………………….…………………………………...

Signed:…………………………………………………. (Parent/Guardian) Date: ………………………………..

**Please write any known allergies, relevant medical information or SEN information on the reverse of this slip**